

AGM MINUTES

DPS Parent Council

19/05/14 18:00-19:00 | Meeting called to order by Jerome Boue

In Attendance

Jerome Boue (Chair), Beth Bradley (Treasurer), Karen Criggie (Fast Fundraiser), Lienne Brown (Secretary), Alexandra Oliver, Jim Hayley, Laura Dargie-Campbell, Lucy MacIntyre, Annemarie Connolly, Annelies McMillan and Safra.

Apologies

None

New Members

Annelies McMillan and Safra.

Election of Office Bearers

Secretary- proposed Lienne Brown, seconded by Jerome Boue unanimous resolution.

No re-elections took place.

Treasurer's Annual Report – Beth Bradley

Net Profit - £1099.

Beth clarified that there is now a structured system in place for the running of the PC account. Beth discussed best practice as advised by auditor.. Karen will ask if accountant is happy to continue to audit accounts. **Karen to action**. If not, Annemarie may have an alternative contact.

Chair's Report – Jerome Boue

Jerome highlighted changes to the revised PC constitution. All PC members agreed to the changes. However Jerome will revise the order on spending limits and PC approval needed. Brief discussion took place to clarify the definition of the parent forum. Jerome has ordered leaflets describing office bearer's roles.

Treasurer's Report – Beth Bradley

PC has a running balance of £1783.75. The PC bank account has not been active since March 2014.

Beth is to organize for Lienne to be a signatory for the PC bank account. Beth and Lienne to action.

Beth is looking into the possibility of using online banking for the PC. Beth to action.

Fast Fundraiser Annual Report – Karen Criggie

Fundraising events held – fun run, summer fayre and xmas fayre.

Projects funded – P1 bags, P7 leavers gifts and xmas party

Fundraising events to be held – summer fayre, fun run and xmas fayre.

AOBC

Canvassing to take place at the P1 induction days to recruit new potential PC members.

Discussion took place regarding PC membership of those out with direct involvement with the school.

Beth and Jerome will both continue with current role till end of academic year.

Annemarie suggested Alexandra could fulfill chairperson role from August 14, temporarily. No vote occurred.