



Dunard Primary School
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Dunard Nursery Class
Phone 0141 946 2808

Head Teacher
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6th October 2014

Dear Parent/Carers

Infant Playground

In response to Health and Safety concerns raised by staff, parents and pupils regarding entry and dismissal from school, we have decided to implement the following:

Pupils coming into school:

- At the first bell in the morning (08:59), we respectfully request that parents leave the playground at this point to ensure children can line up appropriately enabling smooth transitions for pupils entering the building at the second bell (09:00).

Dismissal of infant children:

- Please stand just behind the coned area for your child's class. Cones are arranged in a semi - circle to ensure staff can see all parents/guardians for their pupils. This means that staff and pupils know exactly where to look for the parent/carer/adult who shall pick each child up.
- If you have more than one child in the infant playground please stand in the area of your youngest child.
- Please wait until 2:50p.m. before entering the playground as nursery and classes participate in outdoor learning in the playground up until that time.

Any child not collected will be brought to the school office area to be picked up.

If you are going to be late for any reason or if there are changes in your pick up arrangements i.e. another person collecting your child then please let the school office know.

We hope that these systems will make it a smoother transition for our staff and pupils and appreciate your cooperation in this matter.

Yours faithfully,

Julie McGrinder

Depute Head Teacher